



**MOBILE MACS**  
RENTAL SPECIALISTS

## E-BIKE CHECKLIST

REG:		VIN:	
STORE:		BRANCH:	
COLOUR:		DATE:	

DESCRIPTION	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	COMMENTS
	MON	TUES	WED	THUR	FRI	SAT	SUN	
HEADLIGHTS AND SWITCH								
BRAKELIGHTS								
INDICATOR AND SWITCH								
HOOTER AND SWITCH								
TYRE CONDITION- TREAD SPACING								
CHECK TYRE PRESSURE (Maximum 2 bars of pressure in tyres)								
THROTTLE								
CHAIN								
BRAKES								
BRAKE LEVERS								
HANDLE BARS ADJUSTED AND SECURELY FASTENED								
SEAT ADJUSTED AND SECURELY FASTENED								
BATTERIES CHARGED AND SECURELY FITTED								
BOX BRACKET INTACT AND SECURELY FASTENED								
BOX SECURELY FASTENED								
BATTERY CHARGER WORKING								
PEDALS SECURELY FASTENED								
MIRRORS								
BACK AND FRONT FENDER								
FRONT BATTERY COVER LOCKABLE								
LIGHT/SPEEDO CLUSTER WORKING AND SECURELY FASTENED								
2 KEYS								
BRANDING								
FRONT BATTERY COVER LOCKABLE								
STAND								
ALL NUTS, BOLTS AND SCREWS SECURELY FASTENED								
INSPECTED BY:	SIGN:						Date:	
MANAGER:	SIGN:						Date:	

## DO'S AND DONT'S

### DO'S

1. Abide by the rules of the road & always stick to the speed limit.
2. Always wear your helmet & make sure it's always fastened.
3. Always do your daily checklist before you start your bike
4. Report any faults immediately
5. Report accidents immediately to your store manager & police.
6. Always leave a safe following distance between yourself & the car ahead of you
7. Always ensure that your batteries are charged
8. Always use your indicators when turning or changing lanes as well as hand signals
9. Always keep your bike and box clean & keep your tyres properly inflated.
10. Yield before turning or moving

### DON'TS

1. Don't leave the ignition on if you not using the bike.
2. Don't leave your keys in the ignition unattended
3. Don't give passengers a lift
4. Don't use your cellphone while driving
5. Don't drive under the influence of alcohol
6. Don't overload the top box
7. Don't swap parts on the bikes
8. Don't get a private mechanic or attempt to do repairs on the bikes
9. Don't assume cars can see you on the road
10. Don't use the bike for private use.